

## **Emotions Matter Privacy Statement**

### This Privacy Statement is effective as of March 9, 2020.

At Emotions Matter we recognize the importance of protecting your personal information and are committed to processing it responsibly and in compliance with applicable data protection laws in places where Emotions Matter operates.

## Why and how we collect and use your personal information

We may collect your personal information for various purposes such as the following:

#### Donations

Emotions Matter collects information such as your name, e-mail address, mailing address and phone number provided by you in connection with your donation(s).

If you initiate a donation through the Emotions Matter Website, your credit card number and expiration date will also be submitted to us online. Emotions Matter uses ELEO as third-party intermediaries to process your online donations and payments.

Your personal information or credit card information is never shared with third parties other than the payment processor and an employee of Emotions Matter to refund and/or confirm donations (via online or offline) were processed. Your credit card information may be stored for verification purposes, for processing recurring donations that you have authorized, and for processing refunds, if applicable.

For refunds, changes to payment information, or any other questions related to donations, please contact Emotions Matter in accordance with the "How to contact us" section below.

## Volunteer or Get Involved Form

When you fill out a volunteer, get involved, or event participation form via Qgiv or Google, Emotions Matter collects information provided by you, such as name, e-mail address, mailing address, and phone number to register you in our systems and identify you when you participate in an event or group.

## • Retention of Information

Emotions Matter may store information we collect about you indefinitely, but information generally will be retained only for as long as necessary to fulfill the purposes for which the information was collected, or as otherwise required by law.

#### **Information Security and Accuracy**

We intend to protect your personal information and to maintain its accuracy. Emotions Matter implements organizational safeguards to help us protect your personal information from unauthorized access and disclosure. We also require that our payment processors protect your information. For example, the payment processors may encrypt credit card information when the information is transmitted via the Internet.

## **Opting-Out of Communications from Emotions Matter**

You may opt-out of receiving communications from Emotions Matter by following the unsubscribe process described in an email communication, or by contacting Emotions Matter in accordance with the "How to contact us" section below.

### **Third Party Websites and Links**

Please note that you may have cookies or other tracking technology placed on your computer by third party websites that refer you to the Emotions Matter website. Please review the privacy policies of each website you visit to better understand their privacy practices, including any third-party payment processors utilized by Emotions Matter. In addition, Emotions Matter would like to inform you that anytime you click on links (including advertising banners), which take you to third party websites, you will be subject to the third parties' privacy policies. While Emotions Matter supports the protection of your privacy on the Internet, Emotions Matter EXPRESSLY DISCLAIMS ANY AND ALL LIABILITY FOR THE ACTIONS OF THIRD PARTIES, INCLUDING BUT WITHOUT LIMITATION TO ACTIONS RELATING TO THE USE AND/OR DISCLOSURE OF PERSONAL INFORMATION BY THIRD PARTIES.

Emotions Matter may contain links to other sites operated by third parties. Emotions Matter does not control such other sites and is not responsible for their content, their privacy policies, or their use of personal information. Emotions Matter's inclusion of such links does not, by itself, imply any endorsement of the content on such sites or of their owners or operators except as disclosed on the Emotions Matter website. Any information submitted by you directly to these third parties is subject to that third party's privacy policy.

# Children's Privacy

Emotions Matter's website is intended for general audiences and is not directed to children under the age of 13 years. Emotions Matter's website does not knowingly collect personal information from children under 13. If you become aware that a child has provided us with personal information without parental consent, please contact us as described below. If we become aware that a child under 13 has provided us with personal information without parental consent, we will take steps to remove such information.

For minors of under the age of majority, Emotions Matter relies upon such parents or legal guardians to determine if the Emotions Matter website is appropriate for the viewing, access, or participation by such individuals under the age of majority. If an individual under the age of majority uses the website, such individual may only use the website under the supervision of a parent or legal guardian of majority age.

#### **Changes to our Privacy Statement**

Emotions Matter may revise this Privacy Statement from time to time to reflect changes to our practices. The revised Privacy Statement will be posted here with an updated revision date. We encourage you to periodically review the Privacy Statement for changes. If Emotions Matter makes material changes to this Privacy Statement, Emotions Matter will post a notice at the top of this page for thirty days. By continuing to access or use the Emotions Matter website after those changes become effective, we consider that you have read and understand the changes.

#### How to contact us

If you have a question related to this Privacy Statement or request to access, delete or correct your personal information, please contact us at:

#### **Emotions Matter**

P.O. Box 7642 Garden City, New York 11530 Phone: 516-350-8387

Email: info@emotionsmatterbpd.org